

SiTELMS for Union Memorial Hospital

SiTELMS is a learning management system that Medstar has selected to use for the management of their annual competencies. These competencies are specific to UMH.

How to get started on SiTELMS:

1. You may access SiTelms from your home via the SiTelms website:
<http://www.umh.sitelms.org>
2. Go to the log-in section and select “Don’t have a SiTELMS account.” Select “**Create an account now.**”
3. Continue to the Registration page and complete the following:
 - a. **Personal Information Needed** – Email address (create your own password), Name and Contact Information.
 - b. When asked for Phone Number, please use the CMS office phone number **410-321-4267**.
 - c. When asked for Zip Code, please use the CMS office zip code: **21093**.
 - d. Location/Organization/Position – Select the **State of MD** using the drop down box. Select Organization: **Union Memorial Hospital**. Select your Position: RN, LPN, CNA, Allied Health **Title**.
 - e. Staff Position? Yes or No? Select **No**.
 - f. Specialty – Select the **specialty** that applies to your practice using the drop down box.
 - g. CE Manager (Continuing Education): Select **John Harris as the CE Manager**.
 - h. Select: **Finish**.

You will receive an email notification that your request for using SiTELMS has been approved. The email will contain the SiTELMS link and a user name and password. You are now ready to get started. Log in on the home page to complete ALL the sections/competencies for the following:

Nursefinders/Medstar Mandatories for RN/LPN or CNA 2009 2010 Medstar Mandatories for Union Memorial Hospital

Please print the completion reports for both after all sections are completed and fax, scan/email or mail to CMS.